



# Charter Commission

November 6, 2023

7:00 PM

Fridley City Hall, 7071 University Avenue NE

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## Minutes

### **Call to Order**

Chair Nelson called the Charter Commission meeting to order at 7:00 p.m.

### **Present**

Mohammed Barre (arrived at 7:10)

Kelli Brillhart

Donald Findell

Ibsen Gabriel (arrived at 7:10)

Greg Gardner

Manuel Granroos

Nikki Karnopp

Steven Kisner

Rick Nelson

Val Rolstad

### **Absent**

Ted Kranz

Pam Reynolds

Avonna Starck

### **Others Present**

Melissa Moore, City Clerk

Beth Kondrick, Deputy City Clerk

David Ostwald, City Council

### **Approval of Agenda**

Motion by Commissioner Gardner to approve the meeting agenda. Seconded by Commissioner Brillhart.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Approval of Meeting Minutes**

1. Approval of October 2, 2023, Charter Commission Meeting Minutes

Motion by Commissioner Brillhart to approve the minutes of October 2, 2023, as presented. Seconded by Commissioner Findell.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Administrative Matters**

#### 2. Resignation of Oluwaseyi Olawore

Oluwaseyi Olawore submitted his resignation to the Commission due to moving out of the City. Staff will continue to advertise two open vacancies.

Motion by Commissioner Karnopp to accept the resignation of Commissioner Olawore. Seconded by Commissioner Brillhart.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

#### 3. 2024 Charter Commission Meeting Dates

Ms. Kondrick stated that the City Council has approved the joint meeting date requested by the Commission and that the meeting schedule is ready to be approved for 2024 by the Commission.

Motion by Commissioner Rolstad to approve the 2024 Charter Commission meeting dates as presented. Seconded by Commissioner Granroos.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

Commissioner Findell noted that the Bylaws state that the annual meeting should be held in March and asked if an additional meeting should be added. After discussion, March 18<sup>th</sup>, 2024 was suggested as the annual meeting date.

Motion by Commissioner Karnopp to add March 18, 2024 as a meeting date. Seconded by Commissioner Rolstad.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

### **Old Business**

#### 4. Ordinance No. 1417, Amending the Nominations and Elections Chapter of the Fridley City Charter

Discussion was held to change all numbers and letters in lists to bullet points.

Motion by Commissioner Karnopp to change from numbers and letters to bullet points. Seconded by Commissioner Rolstad.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

Motion by Commissioner Rolstad to send the draft of Chapter 4 to the City Council. Seconded by Commissioner Brillhart.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

**New Business**

**Future Meeting Topics/Communications**

5. Future Meeting Topics

Discussion on whether Chapter 10 should remain on Future Meeting Topics for discussion. Suggestion was made to go through Chapters that need A/P Style updates and to look at Chapters that have not been updated in recent years. The Commission asked if the City Attorney could do a legal review of any Chapters to help aid in future updates.

Motion by Commissioner Rolstad to send chapters 1, 5 and 10 to the City Attorney for a legal review. Seconded by Commissioner Barre.

Chair Nelson requested adding a review of Bylaws to future meeting topics.

Upon a voice vote, all voting aye, Chair Nelson declared the motion carried unanimously.

**Adjournment**

Motion by Commissioner Granroos to adjourn the meeting. Seconded by Commissioner Rolstad.

Upon a voice vote, all voting aye, Chairperson Nelson declared the motion carried and the meeting adjourned at 7:37 p.m.